

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM: William F. Donnelly
Deputy Director for Administration
7D24 Headquarters

EXTENSION

NO. DDA 86-1611

DATE
19 September 1986

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. D/Communications

2. D/Finance
616 Key Building3. D/Information Services
1206 Ames Building4. D/Information Technology
2D0105 Headquarters

5. D/Logistics

6. D/Medical Services
1D4040 Headquarters

7. D/Personnel

8. D/Security

9. D/Training and Education
936 Chamber of Commerce

10.

11.

12.

13.

14.

15.

As promised at the DDA Staff Meeting on Tuesday, 16 September, attached is the list of FY-86 Accomplishments which I presented to the OMB examiners.

I suggest you review this list personally and forward to me within the next 10 days significant items that you believe should be added, if any, before this list is provided to the DCI.

William F. Donnelly

Attachment

ORIG:DDA:WFDonnelly:jal:19 Sept 86

DISTRIBUTION:

- Original - D/OC w/att
1 - Other Addressees w/att
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1 - DDA Subject w/att
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DDA REGISTRY
FILED 1-8

~~SECRET~~

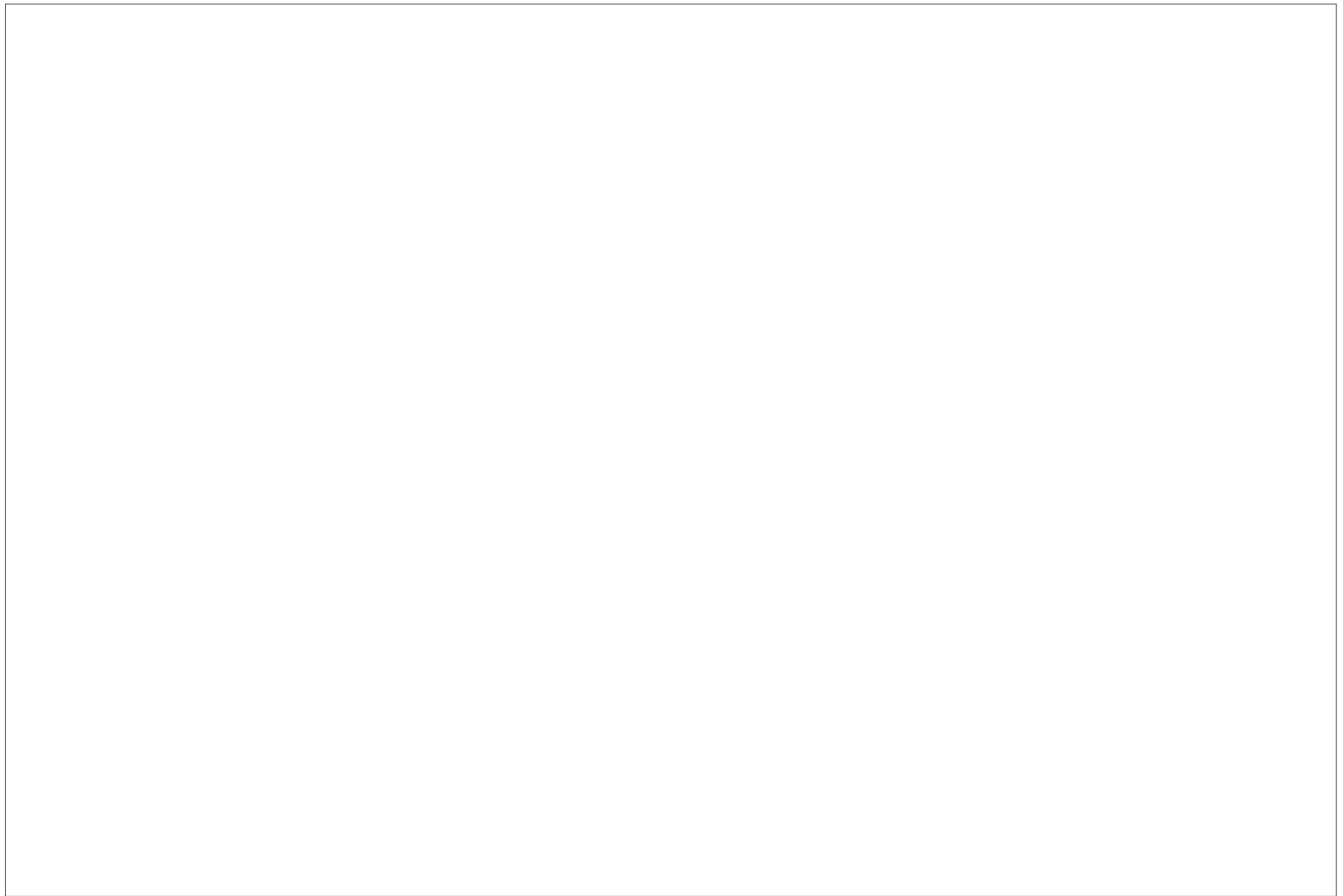
MAJOR DDA 86 ACCOMPLISHMENTS

ON AN OCCASION LIKE THIS I THINK IT IS USEFUL TO HIGHLIGHT SOME OF OUR
MAJOR 86 ACCOMPLISHMENTS. WE ARE PROUD OF THEIR DIVERSITY AS WELL AS THEIR
CONTRIBUTION TO THE OVERALL AGENCY MISSION.

25X1

S E C R E T

25X1



25X1

25X1

° REPLACED THE AGING HEADQUARTERS UNCLASSIFIED TELEPHONE NETWORK WITH A
MODERN PRIVATE BRANCH EXCHANGE (PBX) NETWORK AND INSTALLED [] NEW
TELEPHONES, AN INCREASE OF [] PHONES OVER THE OLD SYSTEM.

25X1

° PROVIDED A TOTAL OF [] NONSECURE AND [] SECURE TELEPHONES IN THE
HEADQUARTERS AREA.

-2-

S E C R E T

S E C R E T

• ACHIEVED OPERATIONAL STATUS FOR SAFE--SUPPORT FOR THE ANALYSTS' FILE ENVIRONMENT--DELIVERY 2, NOW SERVING OVER 500 ANALYSTS. DELIVERY 2 WAS ALSO IMPLEMENTED AT THE DEFENSE INTELLIGENCE AGENCY.

25X1

• PROVIDED 50 SESSIONS OF THREE DIFFERENT COUNTERTERRORIST TRAINING COURSES TO 1,127 STUDENTS.

• PROVIDED AN ADDITIONAL 300 STUDENTS PERSONAL SECURITY TRAINING OVERSEAS.

-3-

S E C R E T

S E C R E T

- DECREASED THE BACKLOG OF INITIAL FREEDOM OF INFORMATION ACT CASES BY 40 PERCENT, FROM 2,140 to 1,165.

- ACTIVATED THE RECORDS INFORMATION SYSTEM (TRIS), AN AUTOMATED DOCUMENT CONTROL SYSTEM, AND MADE IT AVAILABLE AT 58 CONTROL POINTS THROUGHOUT THE AGENCY.

25X1

- IMPLEMENTED A NEW SECRETARIAL CAREER SYSTEM INCORPORATING JOB ENRICHMENT, ENHANCED TRAINING AND PERFORMANCE AWARD FEATURES.

- ESTABLISHED THE SOVIET REALITIES INSTITUTE, WHICH CONDUCTED 11 SEMINARS ON SOVIET ISSUES TO 304 STUDENTS.

- OFFERED A TOTAL OF 850 TRAINING CLASSES ON 190 DIFFERENT TOPICS TO 16,000 STUDENTS.

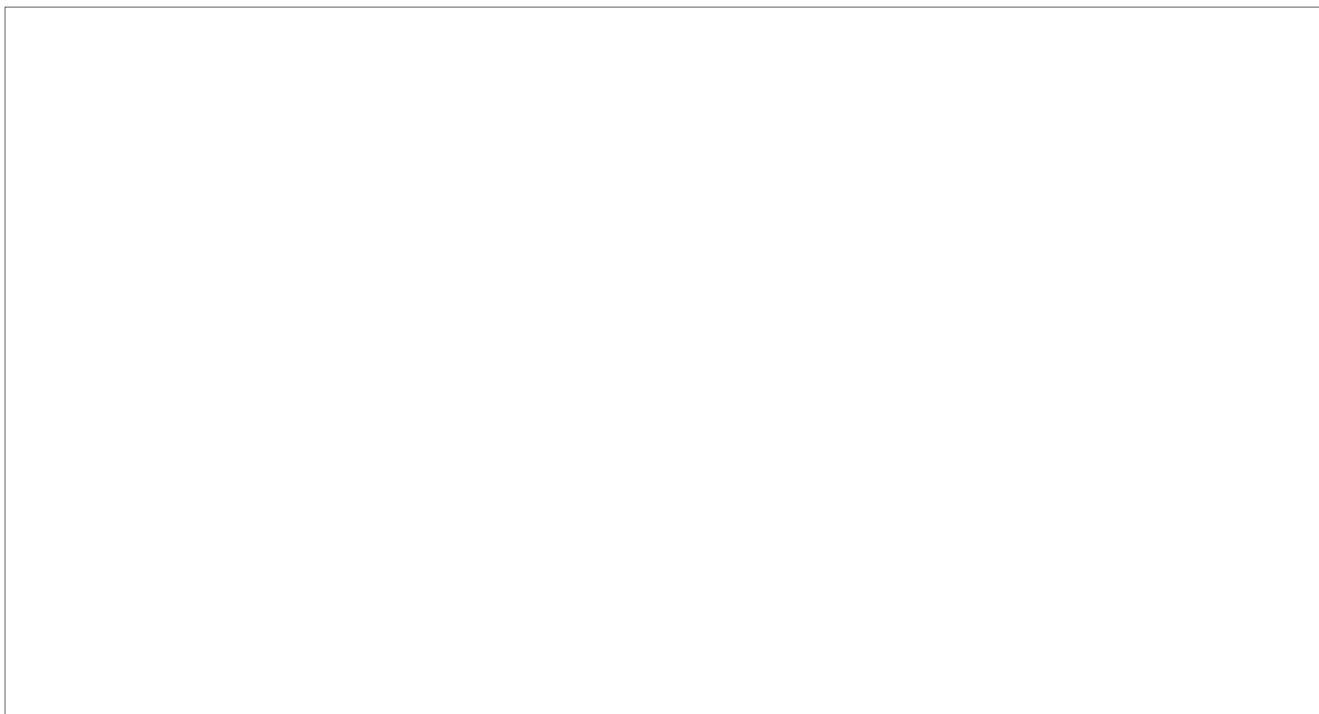
S E C R E T

25X1



• UPGRADED THE CRISIS COMMUNICATIONS CENTER TO PROVIDE DATA, AUDIO AND VIDEO COMMUNICATIONS SUPPORT TO HANDLE MORE THAN ONE CRISIS SITUATION SIMULTANEOUSLY.

25X1



• CREATED THE MULTILATERAL COUNTERTERRORISM DATABASE SYSTEM (MCDS), A CONSOLIDATION OF THE DESIST AND THE CENTIPEDE SYSTEM, TO SUPPORT BOTH THE AGENCY'S COUNTERTERRORISM CENTER (CTC) AND THE INTELLIGENCE COMMUNITY.

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S E C R E T

S E C R E T

25X1

• AVOIDED OVER \$5 MILLION IN COSTS BY USING GOVERNMENT DISCOUNT FARES FOR DOMESTIC TRAVEL AND FOREIGN CURRENCY FARING ON FOREIGN TRIPS.

• OBTAINED AUTHORITY FOR THE INTERNAL ADMINISTRATION OF ALL AGENCY RETIREMENT PROGRAMS IN CONJUNCTION WITH PASSAGE OF THE FEDERAL EMPLOYEES RETIREMENT SYSTEM ACT OF 1986.

-6-

S E C R E T